



COMMITTEE STRUCTURE

The RTB administrative committee shall comprise:

- Chairperson:* Responsible for the RTB club in all aspects
- Secretary:* Responsible for administrative tasks ([roles description can be found here](#))
- Treasurer:* Responsible for administering the bank account and producing accurate accounts
- Member:* Responsible for canvassing and representing the views of the competitors and recreational weightlifters
- Parent Rep:* Responsible for liaising with, canvassing and representing the views of the parents etc. of competitors and recreational weightlifters under 16 years of age.
- Coach Rep:* Unless one of the chairperson/secretary/treasurer is a club coach or above

ELECTION TO COMMITTEE POSITIONS

Committee members will be either a RTB coach, full member of RTB or parent of a full member of the club. Nomination and Election to the committee for all positions will be held annually in March at the Annual General Meeting. Nominations are to be received before the commencement of the AGM. The date of the AGM will be notified to club members at least 28 days beforehand. In the event of two nominations for the same position, the nominations will be put to a secret ballot at the AGM. Individual voting rights are held by RTB coaches and members of the club who have been full members for at least 28 days prior to the AGM. In the event of a member of the club being aged 15 or under on the date of the AGM, the member's vote may be cast by the member's responsible adult. The club will encourage members aged 16 and over to cast their votes independently.

COMMITTEE DECISION-MAKING

The committee will be held to be a quorum when 3 members are present. All members of the committee **have** an equal vote. Usually decisions should be unanimous but in the event of different options occurring, decisions will be made by an open vote. A simple majority will carry the vote. In the event of a tie, the chairperson of the RTB club shall have the deciding vote. Committee meetings will be open to all full members of the **club** (and/or their parent etc. if under 16 years of age) to attend in an observational capacity. They will, however, have no rights to vote on matters to be decided rightfully by the committee itself.